

Lai Kwan Yee Nicole

Tel: (852) 66989116 Email: nicolelaikwanyee@gmail.com

Personal website: nicolelaikwanyee.com

Experience

Assistant Lecturer (E-Learning and Development Specialist) July 2021 - Present

The University of Hong Kong (Faculty of Social Sciences)

- Engages in a virtual teaching & learning project, developing e-modules
- Creates interactive content for the experiential learning team
- Runs workshops on digital storytelling for UG students
- Initiates, designs, and runs seminars to enhance e-learning within the Faculty
- Assists faculty members in recreating and innovating their teaching content
- Co-teaches BASC2001, BASC3100, and SOWK2133
- Innovate teaching and learning in the Faculty

Research Assistant December 2018 - June 2021

Hong Kong University of Science and Technology (Center for Education Innovation)

- Engaged in writing and design tasks
- Involved in organising seminars and symposium for graduate teaching assistants and faculty
- Investigate the internationalisation of teaching and learning
- Involved in course design and course materials

Research Assistant II December 2017-November 2018

The University of Hong Kong (Centre for Applied English Studies)

- Engaged in literature review and media content creation for a digital literacy project
- Participated in events and workshop organization
- Launched the Digital Literacy Lab at Chi Wah Learning Commons
- Researched on experiential learning and digital assessment

Research Assistant II October 2017-November 2017

The University of Hong Kong (Centre for the Enhancement of Teaching & Learning)

- Engaged in Literature review and transcribing the interviews
- Investigated the scholarship of teaching and learning

Media and Marketing Intern June 2016- August 2016

The Flying Winemakers

- Engaged in content and marketing creation.
- Social media management: including linking with SM influencers and cross-promotion.
- Content calendar management & information collation
- Graphic design (poster and gif)

K'Nex Tutor February 2016- May 2016

Lingnan University Alumni Association (HK) Primary School

- Prepared lesson plans and teaching materials
- Guided and assisted students

Summer Law Student July 2014 to August 2014

Wong Po Wing Chambers

- Participated in perusing legal and court documents, law reports and judgments.
- Attended Court hearings and conferences with lay clients in both civil and criminal cases.
- Discussed cases with the barrister I was shadowing and his Chamber-mates.

Swimming Coach

Dik Wing Association

June 2013 to September 2015

Kowloon City District Swimming Club

June 2013 to October 2014

- Prepare and conduct swimming classes for both junior and senior learners
- Communicate with parents on the progress and lesson arrangements.

Skills and capabilities

- HKFC Women's Rugby Team (Fire) - Leadership group 2017/18
- WIX, Canva, Canvas, Final Cut, Adobe Illustrator, InDesign, Photoshop, After Effects, Microsoft PowerPoint, Excel, Word, AntConc, Atom, Basic HTML, Miro, Gather Town, Poe, Figma, Genially



Sententia, Inc Gamification Surveyor (Level 1) Badge	Aug 2023
Google Advanced Google Analytics Certificate	Mar 2023
Google Google Analytics for Beginners Certificate	Mar 2023
HKRU U8's Coaching Course	Jun 2021
Google Foundations of User Experience (UX) Design	Apr 2021

Education

Teaching and Learning Innovation Centre (TALIC), HKU Postgraduate Certificate in Academic Practice (PCAP) - 2 years PT	Dec 2022 to Present
Centre for the Enhancement of Teaching and Learning, HKU Professional Certificate in Teaching and Learning in Higher Education	Dec 2021
Hong Kong Baptist University MA in Literary and Comparative Studies	September 2017- July 2019
City University of Hong Kong BA in English Studies (Corporate and Professional Communication Stream) - Upper 2nd	September 2015 to July 2017
HKU SPACE Community College, Hong Kong AA in Legal Studies	September 2013 to July 2015
Sacred Heart Canossian College, Hong Kong Completed Secondary 1- 6 (HKDSE)	September 2006 to July 2012